

Building and Grounds report - April 2026 - Ed Baum

Minutes - March 19 meeting:

Re: System for storing files-

Keeping warranties, bid packages, building/grounds information.

Step 1: find files we might have.

Step 2: digital records

Check with Debbie to see what she knows and has

Mark DeRubes introduced and explained digital folders. He handed out a paper indicating storage proposals and the recommended approach.

He gave some examples and there was some further discussion. A few days prior he had sent out an email with a link to the storage on his personal account. This should be transferred to a Resurrection account. Meanwhile, he plans to scan some documents within the next few days.

Roof leaks: In progress. On Jan. 30, the roof in the office area leaked badly onto the desk and chair closest to the bookkeeper's office. Jim Little is to get two more bids to send to Debbie on the roofing project because it is over the dollar amount required by the diocese. Two contractors were suggested.

Update on the cost to illuminate the signs at Videre Drive and at the entrance to the building

This can easily be done before Easter if there are no issues with "Miss Utility." Soon I'll use stakes to indicate WHERE we would like to dig six inches below grade for low-voltage cabling. Then I will call 811.

Cost for sign at the sidewalk: Transformer \$15.50, (2) LED spotlights \$40.00 = \$55.50

Cost for sign at Videre Drive: Transformer \$20.69, (4) LED spotlights \$80.00 = \$100.69

The wire is already on-hand!

Ditch witch (4 hours) \$90.00

Conduit \$103.00 * re-measured, favored by Monsignor Kelley et al

Total = \$246.19 + a few (low-cost) items.

Dave Gargula clarified that paint or stakes must mark the path, something more substantial than extension cords/string/rope, etc.

Monsignor Kelley preferred adding the conduit because it wouldn't be that much more expensive and would better protect the wire.

Monsignor Kelley is also going to check with Eileen to see that this amount may be below the need to go to the finance council.

The committee reminded Ed to fill the hole where there had been a previous lamp post.

Mark DeRubes worked on **cleaning the grout** in the Worship Space outside the area of the utility room. There was discussion about how to seal the grout.

Ask for help and move the chairs.

The main topic is still the bathroom remodeling.

The LAST item to be **resolved** is the granite for the countertops, then the colors for the floors, walls & stalls.

Dave Gargula indicated that there is one updated bid. Ed has been sending pictures of samples to Michelle. More about this later.

Update:

I'm attaching a copy of Mark DeRubes' outline of file storage.

Also attached is the Diocesan directive concerning people who can/cannot work for all the Diocesan institutions, Monsignor Kelley presented and explained. A bit of discussion ensued.

Not yet discussed on March 19:

Five year road map

Tower

Windows

steel on worship space

large parking lot

insulation

building exterior

shade structure out back

miscellaneous items on the "task list."

Ed B